

Volunteer Recruitment Policy



Oadby (Granville) Tennis and Social Club uses appropriate means to advertise for and recruit volunteers within the club, taking account the principles of equality, diversity and safeguarding.

Potential new committee members/helpers will meet with a member of the current committee who will outline the main areas of responsibility.

A DBS check is required for any adult involved with junior coaching.

Induction and training

- Induction will include:
- The role of the committee member/volunteer
- Access to all relevant policies
- Information about the relevant code(s) of practice
- Other information as appropriate

Support

Volunteers and helpers will be supported by a named committee member or coach. The club has a valid insurance policy, details of which are displayed on the notice board.

Resolving problems

The relationship between the club and its committee/helpers is entirely voluntary and does not imply any contract. If any member volunteering help has any issues or concerns they should:

- Discuss any concerns initially with the named committee member/coach in their area of responsibility
- If the matter cannot be resolved informally, the committee member will raise the matter at a committee meeting and feedback will be provided as soon as possible.
- If duties are not carried out satisfactorily by the helper, the committee member responsible for that area is expected to raise the matter at the next committee meeting. Any action will then be discussed with the helper.